YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	GOVERMENT COLLEGE RAJGARH (ALWAR)
• Name of the Head of the institution	PROF SAJJAN SINGH
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01464220043
• Mobile no	9166529274
• Registered e-mail	GCRAJGARH@GMAIL.COM
• Alternate e-mail	PRINCIPALGCRAJGARH@YMAIL.COM
• Address	TEHLA ROAD RAJGARH ALWAR
• City/Town	ALWAR
• State/UT	Rajasthan
• Pin Code	301408
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**RAJ RISHI BHARTRIHARI MATSYA UNIVERSITY, ALWAR**
• Name of the IQAC Coordinator	**DR. PRAKASH CHAND MEENA**
• Phone No.	**01464220043**
• Alternate phone No.	**9414233948**
• Mobile	**9057272561**
• IQAC e-mail address	**GCRAJGARH@GMAIL.COM**
• Alternate Email address	**PRINCIPALGCRAJGARH@GMAIL.COM**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://hte.rajasthan.gov.in/college/gcrajgarhalwar/naac
4.Whether Academic Calendar prepared during the year?	**No**
• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**71.95**	**2006**	**21/05/2006**	**20/05/2011**
Cycle 2	**B**	**2.04**	**2016**	**05/11/2016**	**04/11/2021**

6.Date of Establishment of IQAC	**01/07/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GOVT. COLLEGE RAJGARH (ALWAR)	**RUSA SCHEME**	**RUSA-2 SCHEME**	**2019-20, 2020-21**	**150 LAKH**

8.Whether composition of IQAC as per latest	**Yes**

NAAC guidelines		
• Upload latest notification of formation of IQAC	[View File](#)	
9.No. of IQAC meetings held during the year	**4**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**	
• If yes, mention the amount	**150 LAKH**	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. All the staff members encouraged to attend seminars, webinars workshops conferences etc. So faculty members attends national level workshops, seminars conferences during this adamic year. 2. The IQAC conducts workshop at college level on teaching, learning and evaluation processes. 3. The academic Calendar is placed in IQAC for approval by the Academic Planning Committee. 4. IQAC supervises and monitors the activities throughout the year. 5. An analysis of the feedback is placed before IQAC.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.Community Connectivity Programmes	**Anandam Programme of the Govt. of Rajasthan was initiated.**

13.Whether the AQAR was placed before statutory body?	**No**
• Name of the statutory body	

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	30/01/2023

15.Multidisciplinary / interdisciplinary

Rajgarh College provides a holistic multidisciplinary educational environment . The institution aims to attain the highest global standards in providing quality education. The college has an active Research centers in different subjects to nurture research culture among the faculty members and students. Webinars, seminars and workshops are conducted by different departments and committees, which are of multidisciplinary nature. Rajgarh College is one of the affiliated college of RRBM University , the faculty members have contributed significantly in the framing of Undergraduate and Post Graduate syllabus, as BOS members.

16.Academic bank of credits (ABC):

As the guideline of UGC and State government, we will follow the credit system(CBCS) from the upcoming session. At present time all the courses are elective. If university and higher education department will adopt CBCS system than we will introduce. The college is going to register for ABC very soon.

17.Skill development:

As per higher education department and university guidelines, college has Elective pattern for UG and PG programmes. College has set up career Guiding cell and placement cell. Through which free campus placement drives for students are organized. The skill courses will be introduced in upcoming year as per state government guideline.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college integrates the interdisciplinary aspects of Indian knowledge systems into day to day life. The different types of Linguistic competitions are organized through cultural committee. The Elocution committee organizes a intercollegiate competition for years. College has Department of Arts & Humanities with eminent language Teachers Some of them are recognized guides for Ph.D. The

college Library has huge collection of books, magazines and journals in Indian languages. We have regular subscription to magazine. The students have opportunity to offer SWAYAM courses.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college follows the curriculum framed by BOS of different subjects affiliated to RRBMU Alwar. There are prescribed Programme Outcome (POS), Programme Specific Outcomes (PSO's) and Course Outcome (COs). As per the guidelines issued by UGC regarding the Research and Development Cell. The cell guides about patent, IPR, start-up, research publication to teachers and students.

20.Distance education/online education:

The different faculties of different subjects of the college has prepared& successfully implemented the e-content development facility for the students during the COVID 19 Pandemic situationduring 2020-21 & 2021-22. The student can access any time, any where the material stream wise, class wise, subject wise, syllabus, digital books, video lectures, MCQ sets, free online periodicals /magazine links, online courses links, etc. made available to students through whatsapp groups. The college has taken initiative to establish digital studio in the campus in upcoming year. Digital studio would facilitate the faculty as well as students to prepare the digital material and to run the digital courses such as YouTube lecture, Channel creation and operation. Online learning, online courses, distance learning and blended mode of learning will be facilitated through this project. The college is a recognized center for certificate courses, Diploma courses, UG and PG degree courses of IGNOU New Delhi and VMOU Kota.

Extended Profile

1.Programme

1.1   **23**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **5018**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **4494**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **1580**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **45**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **60**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**23**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**5018**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**4494**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**1580**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**45**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**60**

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**31**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**124.38**
4.3 Total number of computers on campus for academic purposes	**29**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Raj Rishi Bharatrihari Matsya UniversityAlwar. It ensures effective curriculum delivery as the most vital aspect of its curricular prescribed by the University through its Board of Studies and facilitates the development ofhigher-order cognitive skills such as critical analysis, problem solving, evaluation and synthesis through systematic and strategic transparent mechanism. The institution ensures effective curriculum delivery through a well-planned and documented process through multiple measures and facilities as mentioned below:- The college constitutes 'The Time-table Committee', which prepares class-wise and teacher wise time-tables. They are displayed on the General Notice Board as well as the Departmental Notice Boards, and also uploaded on the college website.The faculty contributes to the framing of curricular as members of 'Board of Studies' and Academic council.The college encourages the faculty to participate in Faculty Development Programmes, Induction Courses, Short-term Courses and Seminars to update their knowledge. The faculty uses

unique teaching methods such as using charts, maps, models, LCD projectors, transparency slides and specimens along with traditional chalk-and-board teaching for effective delivery of the course.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The mission of the college is to impart quality education for the students and focus on their career progression. To fulfil this aim, the student's academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, periodical classes, unit tests, project work, etc. As per the Chemistry, Geography, Hindi, political Science and History curricular, it is mandatory for Post-Graduate students to participate in the departmental seminars and students are evaluated on the basis of their presentations and marks are included in their practical exams. In all science courses and some social science courses, Practical/ experimental work is the partof regular syllabus. The review of internal assessment is taken by the principal regularly. For the implementation of Annual Assessment Process, Examination Committee is formed at the college-level. The examination committee sends the information to the university about the students who are appearing for the examination. After receiving enrolled list of the students by the university, the college prepares seating arrangement chart, list of invigilators, etc. The record of internal assessment is maintained at college level. To evaluate the students, the college follows the time-table prepared by the university to conduct practical work and exams, and the students are promoted on basis of the result.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college conducts workshops and trainings to inculcate moral and ethical values in the students. Guest lectures by experts, spiritual gurus, luminaries like Brahmakumaries, etc are initiatives towards inculcating social, moral and ethical valuesin the students.The compulsory paper of Elementary Computer Applications at the UG Part I level is one of the most significant initiatives that addresses and integrates professional ethics in the curriculum. It has been designed to upgrade and update the learners with basic computer knowledge and equip them with the best employability skills. Other efforts to impart professional ethics include mediums such as course content, seminars, workshops, field trips, surveys, co-curriculum activities, sports, etc.The compulsory course "Environment Studies" related to ecosystem, its balance and sustainability is an integral part of the curriculum of the first year. University prescribed this course for creating awareness and developing importance of environment among students. Awareness about environment is necessary for the protection of the environment and survival of human life. The basic aim of this subject is to make the students aware about the importance of ecosystems to human life. The college organizes an extensive ongoing tree plantation programme

in collaboration with NSS. Seminars and workshops on environment and ecology, and environmental awareness programs are organized to aware students about efficient use of natural resources. The college also celebrates Earth Day, Environment Day and Ozone Day. The college has an integrated rain harvesting system in the college campus.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

546

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1992

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1893

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In Every initiation there are some slow and advance learners and Government College Rajgarh (Alwar) is no exception. The Concerned facility identifies the slow and advance learners introspective subjects. The facility does this, based on the performance of the students in internal examinations and year end examinations. The students are also identified on the basis of their active participation, involvement and performance in the classroom/practical hall dynamics. Accordingly, subject wise, paper wise, practical wise strategies are adopted which include: Specific strategies for the advance learners. 1. Advance learners are constantly motivated to achieve meritorious positions in the University and develop ambitions for higher level of life. 2. The college provides book bank facility and readong roomto advance learners to work ahead of the rest. 3. Motivating the students to make full use of library. 4. The participation in quiz Debate, Problem solving and decision making exercises are being encouraged among the advance learners. 5. Advance learners are encouraged to prepare quality notes, which are further enriched by the concerned subject teachers. 6. The teachers take extra classes and care for advance learners. 7. Student seminars (for P.G. classes) are conducted for maximum participation of students through paper presentation. Specific strategies for slow learners: 1. Tutorials

are given, discussions and interactions are done and remedial classes are provided. 2. Personal, Academic and social counselling is done on regular basis. 3. Concept clarification and problem solving exercises. 4. Bilingual explanations and discussions. 5. Steps to enhance their communication skills, are of reading.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5018	**45**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The learning process in Government college Rajgarh (Alwar) is student centered, so as to enhance their hard as well as soft skills. Curricular aspects and based on University syllabus, but delivery mode is governed through student feedback so as to give them maximum benefit. Participation in teaching learning activities like presented in student seminars, collection of information form resource books as well as internet, active participation in various soft skills development workshops, participate in team work like sports activities as well as NSS etc. are encouraged by the facility. The students in the departments like Humanities, Commerce and all Science departments undertake project, field work and survey, where self learning by students is core activity. Such activities contribute to the self Management, self discipline, develop decision making in the student and provides reasonable platform to the student to become self confident and self-reliant.Exhibitions, posters competitions are organised for the students which give them a platform for the projection of their creativity.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of modern multimedia teaching aids like LCD, OHP and computer systems are employed by various faculty members for better trams action of syllabi and enhancement of learning process. The students are encouraged to use internet and computer software packages for meaning fail analysis of the experimental data collected acquired by them. Some departments have been provided computers with UPS back up. Remedial coaching classes are conducted. Coaching classes for preparation of competitive courses are conducted by the college. Students presenting seminars are also given all the facility like use of lap tops, OHP etc for their presentation.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

45

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Before the commencement of teaching in every academic session, Head of the departments convene a meeting with the respective faculty members in which the teaching plan is discussed for the year ahead. Generally the syllabus to be covered is divided into units so as to facilitate smooth delivery as well as infernal assessment of the learning process. The decision is then conveyed to the principal so that he can keep a track of teaching learning process. Question papers and practical examination patterns and scheme of making are explained to the students in the beginning of the academic years. Students are continuously evaluated in the class room itself by the concerned faculty. In every session at least two term tests are conducted by the college examination cell based on common topics for each faculty. The date schedule of these tests is announced to the students fifteen days in advance before the start of the tests. Results of these tests are communicated to the students in the class rooms. Suggestions about expected answers to the questions are also discussed in the class. The main evaluating bodies for all the courses run by the college are its affiliating universities. Which are responsible for conducting session end examinations every year. The final assessment of the students progress thus is done by the affiliating university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is any grievance regarding question paper, the students have to submit their written complaint to the controller of examinations through Principal of the college within seven days of the paper. The matter is then finally discussed in the meeting of the grievance committee of the university and action is taken by them. The student has the right for (i) re-totalling, (ii) re evaluation. He has to apply for re-totalling or revaluation with in a month from the date of declaration of their result. The University then does the needful and the changed result is seat to the college as well as the student concerned.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

B.A./MA. Programme outcome

1. The combination of history, economics and sociology will provide a holistic understanding of historical events, economic activities and sociological concepts. It will be useful in the areas of higher learning and research.

2. Students of political science understand the nature and development of national and international politics, Analysis of the Indian constitutional provisions, major legislations and reforms.

3. Student of English literature exhibit familiarity with major literary texts, genres, periods, and critical approaches to literature around the world. Students develop a functional proficiency in all aspects of the English language

B.Com. Programme outcome

After the completion of this course i.e. B.Com. the following outcomes are expected. Theoretical and practical exposure in the commerce sector which includes Accounts, Commerce, Marketing, Management, Economics, environment etc. The capacity of decision making at personal and professional building. Excellent communication skills and building confidence to face the challenges of the corporate world.

B.SC./M.SC.s Programme outcome

Mathematics, Physics, Computer Science, Botany, Chemistry & Zoology. Students must understand the basic concepts fundamental principles and scientific theories related to various scientific Phenomena and their relevance in day to day life. Students should require the skills in handling scientific instruments & skills of

observation and drawing logical inference from scientific experiments. Apply ethical principles and commit to professional ethics and responsibilities and norms in research and the functional areas.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Question papers and practical examinations patterns and scheme of making are explained to the students in the beginning of the academic year. Students are continuously evaluated in the class room itself by the concerned faculty. In every year two term tests are conducted by the college examination cell based on common topics for each faculty. The date schedule of these tests is announced to the students fifteen days in advance before the start of the tests. Results of these tests are communicated to the students in the class rooms. The main evaluating bodies for all the courses run by the college are its affiliating universities which are responsible for conducting term end examinations every year. The final evaluation of the programme outcomes thus is done by the affiliating universities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1580

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>Nil</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has created a vibrant ecosystem for innovations, creation and transfer of knowledge. Infrastructure for innovation consists of the library, space for research and academic discussions. The college has Research Centers in Humanities and science dedicated to formal research and also to provide support to application and innovation. These centres conduct many events to disseminate knowledge on basic and advanced research methodology

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

31

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution believes in the holistic development of students and sincerely works to cultivate their academic, social, moral and cultural development, also focusing on their physical fitness. Extension activities were carried out through the 4 NSS units. NSS units of the Government college Rajgarh organized program on plantation,, Swachh Bharat Abhiyan, Road safety and Blood donation camp. The NSS Units organized tree plantation program they plant 250 plants in college campus. No Mask No entry "Jan Jagran Pakhwada" program was also organized by the four units of NSS. Under which the volunteers distributed masks in public places and made people aware of corona.

Van Mahotsav was celebrated to protect forest. Wild life day was observed. Awareness program of Single used plastic was organized. Essay competition on Constitution was organized on Ambedkar Jayanti.

Sadhbhawna week was also organized to maintain Harmony and Peace in society. One day Cleanliness camp was organized in college campus. Workshop related to Voter awareness and helpline app was organized. Seven days camp was organized in adopted village situated in rural area to promote cleanliness. Besides, many workshop program on Girl education ,Corona awareness, mask distribution and personality development and self defense for girl were organized. Subhash Chand Jayanti and Oath ceremony for Voting right, Multimedia awareness exhibition, talk on traffic rules, Nukkad natak on ''NASHA MUKTI'' were organized.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

44

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is not an autonomous body so it does not have any independent policy framework for the development of the college. The functioning of the institution is governed by the policies laid down by the State Government but of course the Institution ensures adequate availability and optimum utilization of physical infrastructure. The journey to Rajgarh College started fifty five years back in 1967. After so many years of its coming into existence, the college is now equipped with well-maintained classrooms, laboratories, smart classroom, library, reading room, seminar hall, research lab, ICT lab and computing equipment to adopt the modern education system. The college also has a sports store where all the sports equipmentis kept under the supervision of a sports officer. At the main entrance of the college, there is a notice board where all necessary information is displayed to the students. The College has a well furnished and resourceful library with more than 45 Thousand books. There is a separate girl's hostel in which 42 beds are available for girls. The college has a generator for combat power cut situations. For the benefit of science students there are Zoology, Physics, Chemistry and Botany laboratories which fulfill the needs of the students. To get on with many departments they have computer facilities along with internet connections.There are eight departments and 30 spacious classrooms with proper infrastructure in the college. The E-podium system was established in 2022-23 in the seminar hall. All departments and classrooms have proper light and ventilation.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities:

The college firmly believes in co-curricular activities so that the students may develop themselves in all spheres keeping pace with the modern education system. And so, there are Literary activities under several subject committees and Magazine committees in this institution to look after the various cultural activities to be performed such as Teachers Day, Organizing Quiz Debate Competition, National and International commemorating events in the college, Solo dance, Solo song competition, poem citing are organized in this college. There is an open Stage and an Auditorium for it.

Sports:

The college administration lays emphasis on sports. There is an open ground utilized by the students for practicing various sports. The students of this college have also participated in inter college, state, national level sports competitions and have won prizes. Yoga day is celebrated on 21st June every year with great enthusiasm.

The College has a separate department for Sports with well qualified faculty. College has sufficient infrastructure for outdoor as well as indoor games. The details of the available infrastructure and facilities to encourage the students and to promote the various sports in the college can be summarized in the following manner.

S.NO

Facilities

Remarks

1

Sports: Outdoor

6 Acre Ground for Cricket, Kabaddi, Wrestling, Kho-Kho, Athletics, Basketball

2

Sports: Indoor

TT Room, Badminton Court, chess , carrom etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.88 LAKHS

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is composed of an area of about 2000 sq. meters. On average 9,000 books per year are issued and returned to the Library. The library is the prime learning resource of the college and is partially automated through an integrated library Management System known as Lib soft which updates automatically. The Library Management Software consists of Modules such as Masters, Book Management, Barcode Facility, Book Accession, Membership, Circulation, OPAC, Catalogues, and Administration. The library is a knowledge source of college and provides adequate services to its users. There is a software entitled "lib soft" for library management in the library. Barcode integration, SMS/bulk SMS integration and Email integration with Google included in this software which is very beneficial for the students. This system is necessary for further information. Students can easily avail the opportunity of getting books. The system is automatically updated. Book's record also can easily be up to date by automation. The library contains more than 45,000 books which fulfills the need of researchers, teachers, students and other staff members.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.25

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Government College Rajgarh (Alwar) is armed with adequate ICT infrastructure to facilitate teaching – Learning activities for its stakeholders. All departments, offices and Library are connected with the internet and Wi-Fi facility. To reach the children, the campus should be digitally well equipped for

effective classroom delivery focused on information sharing and knowledge transmission. The college added about 20 PCs and 09 Laptops. Three fiber ultra connections of 300 MBPS from BSNL have been installed which serve the requirements of the office and smart classroom. A Digital teaching device has been installed with an LCD projector.

LMS:

The E-Contents repository has been established as the Rajiv Gandhi e-content Bank and RAJLMS. Various online live YouTube video links of Skill Development Courses are available on are college WebPages. It is a partial LMS which is freely available for the students.

MIS:

The online admission process for UG and PG Students is implemented by CCE Rajasthan. The accounts and Finance section prepare the monthly salary bills of all employees through the Pay Manager Portal. Valuable information for students is uploaded on the website giving information related to subject combination, academic calendar, admission policy and code of ethics. Examination duties are assigned by software developed by the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

29

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

43.68 lakhs

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Proper maintenance and utilization of physical, academic and support facilities are augmented and maintained through various committees like Development Committee, Purchase Committee and Library Committee etc. formed every year in the College.

Physical facilities:

A complete administrative structure namely principal, In charge of all departments, Ministerial staff, and Fourth class, take care of all physical infrastructure.

Academic:

At the administrative level, a senior staff is assigned complete responsibility to monitor the academic activities of the college. A well defined time - table is prepared at college level.

Library:

Library is a safe place where learners can acquire vast Knowledge. The library has an Advisory Committee which meets at regular intervals.

Sports complex:

A sports committee has been constituted for the regulation of sports activities and facilities. Laboratory:

The college has science departments with laboratory facilities and the laboratory facilities are made accessible to all the students of the concerned departments. Every science department has laboratory attendants for proper maintenance of the laboratories.

Information and Communication Technology:

A Committee for ICT has been constituted which takes care of computers and internet facilities in the College. The students can access them in the computer laboratory at the time of Computer practical Classes.

Classrooms:

The Institution provides classrooms which are spacious for the students. College development committee ensures the availability and maintenance of classrooms in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3496

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

61

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

61

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

170

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

27

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There is effective representation and continuous engagement of students in different college activities and they are active and vocal participants in the college affairs. They work in tandem with teachers and other college functionaries in managing different administrative, academic, co-curricular and extra-curricular activities held round the year in the college.

The designated cells namely, Women Cell, NSS, Ranger/rovers, IQAC anddepartmental associations choose students' representatives in the beginning of session to provide them a leadership role in managing the activities of these cells and to mobilize students for active participation in these activities. The Student Executive for these cells has been selected by providing a fair chance to every interestedstudent. On the basis of the performance in the given task and active interest in cell activities, the students' representatives are selected from the wide array of students belonging to varied socio-cultural background. They are actively involved in planning, arrangement, conduct and reporting of events organized by these cells.

The volunteers of NSS and rangers/Rovers are main stay of

organizing different events and functions by providing logistic support and by maintaining discipline.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

46

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association, which is actively involved in providing constructive support to college administration. The Alumni Meet has become an annual feature and the association is providing financial support to the needy students.

The Alumni Association of the college was registered on 25th June, 1990 and its registration no is 274. It is working through an executive committee duly decided in its meeting. The committee spearheads different activities of the association in close association with the college administration.The college began its activity in 1967and its many students are very well placed in

reputed positions.

Many such students are closely associated with the Alumni Association and they take active interest in the activities of the association. The meeting of the alumni has been a regular process for last many years and the association has been closely attached to college functioning. There are concentrated efforts on the part of college staff and administration to mobilize maximum number of old students and motivate them to become participative in the association. This results in great success and a number of old students added to the association and showed their keen interest in contributing to improve college facilities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College Emblem Contains hitopdesh dictum "VidyadadatiVinyam" as motto of college. Accordingly the prime emphasis is on value laden quality education and learning without any laxity. Vision of the college is to educate young men and woman not only to make them employable human resources but also learned citizens with moral commitment, and noble characters through continuous introspection. 1. The Govt College Rajagrh, Alwar was set up with a mission to impart such knowledge as may be necessary for the all around development of the students there by making them capable of being better employable and deserving candidate for the highly competitive job markets.2. The college being a govt. institution

aim at reaching out to the learner privileged an lesser motivated section of society to pursue higher education and thereby converting the unaware into awakened, educated and capable human resources and citizen. 3. The college visualizes at facilitating young adult learners with opportunity to become value sensitive under intellectual environment, thereby sensitizing learners towards inclusive social concerns, human rights, gender and environmental issues. The vision and the mission of the institution echo the sprit of the objectives of the national polices of higher education.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Government College Rajgarh is a leading college in the Alwar it has a large volume of students well qualified faculty and potential resources and facilities in terms of infrastructure and paraphernalia .It is an institution that belongs to Rajasthan state government accordingly the board administrative policies are framed by the State Government of Rajasthan. Since our institutions accreditation by the NAACin 2006 the IQAC cell has been formed in the college in pursuance of neck guidelines this cell place special attention towards making sustainable suggestions implementation of accepted suggestions and maintaining of development programmers adopted by the collegefor improvement in academics ,infrastructure and grooming of the students through co and extra-curricular activities.for better functioning in academic and support fields administrative committees are formed from time to time by principal. These communities are often constituted of the members having a special qualification and interest in matters related to the purpose of different committee. The principal provides academic leadership and the association with the various facilities evolves strategies for academic growth. The institution is affiliated to the Raj Rishi bhartrihari matsya University Alwar and accordinglyit follows academic calendar and curriculum as laid down by the University. Presently there are two faculties in Arts and one faculty in science from our college as a member of BOS in different subjects.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Administration: •

The college authorities can implement full supervision of all service units in the office through the ERP software. •

The Administration communicates with Governing Body members as well as the teaching and non-teaching staff through email.

• All important administrative information, including notices is regularly published on the website.

• Fully automated, wireless office with 24x7 internet facility

• To achieve the target of Paperless IQAC, committee members of it started using Google facilities like Google sheet: For data collection from Various Departments ,Google Docs: To prepare notices and activity reports. Google Forms: To prepare Feedback forms and get onlinefeedbacks of Students, Parents.

• The college campus is equipped with CCTV Cameras installed at various places of need.

• ICT has been introduced in the Administrative work. ? Finance and Accounts:

• The accounts of the institution are maintained through the Tally software and ERP

• Financial matters are also dealt with Pay U Money for transaction purposes. ? Student Admission and Support:

• Student Admission is carried out through the Students Module of ERP.

• Customer Relationship Management (CRM) is also used for

admission

• **The college website act as a mirror of the college information. Admission and online transaction interfaces are provided on website. College is having a full time web developer and team members.**

• **Alumni portal is provided on website for the information of pass out students**

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administration:

• **The college authorities can implement full supervision of all service units in the office through the ERP software.**

• **The Administration communicates with Governing Body members as well as the teaching and non-teaching staff through email.**

• **All important administrative information including notices is regularly published on the website.**

• **Biometric attendance for all staff members • Fully automated, wireless office with 24x7 internet facility**

• **To achieve the target of Paperless IQAC, committee members of it started using Google facilities like Google sheet: For data collection from Various Departments ? Google Docs: To prepare notices and activity reports. ? Google Forms: To prepare Feedback forms and get online feedbacks of Students, Parents.**

• **The college campus is equipped with CCTV Cameras installed at various places of need.**

- **ICT has been introduced in the Administrative work.**

- **WhatsApp Group helps to provide the brief notices of any event to be happened on college.**

- **WhatsApp Groups are also used for awareness and of smooth functioning of the same. ? Finance and Accounts:**

- **The accounts of the institution are maintained through the Tally software and ERP**

- **Financial matters are also dealt with Pay U Money for transaction purposes.**

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	<u>View File</u>

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and non- teaching staff members are monitored and updated in the college records. Performance appraisal system is

implemented as per the guidelines from UGC and the state
government. Each member of the staff fills up the annual
self appraisal and files in the Institute. All the students from
each and every class and section are expected to do so far all the
teachers concerned with their classes. The identities of students
are not disclosed. The feedback form has a well defined as set of
questions that helps the students to evaluate the teaching
capacity based on lecture understanding and define how far the
teacher has succeeded in reaching out the students. These details
are accessible to staff so as to help them just their performance.
The Principal understand the students reflections and shares its
collectively and individually across the staff. If there are any
issues of concern the faculty member is facilitated to any issue
to overcome the lacunaewithout lowering self extreme. Wherever
required counseling is provides to the member of teaching and non-
teaching staff in order to help them to improve the professional
capabilities . The head of the institution also uses evaluation in
informal way to improve the services of the office staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

25

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Principal, Heads of the departments, teaching and non teaching

faculty along with student union members, class student representatives together concentrate on fostering theprogress of institution by sharing the responsibilities and participate growth of institution and to act according to the aims and objectives of the Institution.

1. Principal Level Principal is head and chairperson of the IQAC. The Principal in consultation with the Teachers of different committees for planning andimplementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teachers of the college.

2. Faculty level Faculty members are given representation in various committees/cells nominated by the principal in the IQAC and other committees. Every year, the composition ofdifferent committees is changed to ensure a uniform exposure of duties for academic andprofessional development of faculty members.

3. Non-Teaching Staff Level:- Non-teaching staffs also represents in the governing body and the IQAC. Suggestion of nonteachingstaff are considered while framing policies or taking important decisions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words The effective and efficient use of available financial resources ofthe college is ensured through a proper system adopted by the college (General Finance & Account Rules (GF & AR) of the State of Rajasthan). Government of Rajasthan appoints a permanent Assistant Accounts Officer for routine accounting work. Before the commencement of every financial year, principal submits a proposal on budget

allocation, by considering the recommendations made by the heads of all the departments, to the management. Process of the internal audit: All vouchers are audited by an internal financial committee on yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. Process of the external audit: Audit by Auditor General (AG) office of Govt. of Rajasthan: - The accounts of college are audited by the audit team of AG office on periodical basis (every 3 years) Audit by Comptroller and Auditor General (CAG) office of Govt. of India: - The accounts of college are also audited by the audit team of CAG office on periodical basis (every 5 years). The service records are also audited by both AG office and CAG office teams.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources The effective and efficient use of available financial resources of the college is ensured through a proper system adopted by the college (General Finance & Account Rules (GF & AR) of the State of Rajasthan). Government of Rajasthan appoints a permanent Assistant Accounts Officer for routine accounting work. Before the commencement of every

financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management. Process of the internal audit: All vouchers are audited by an internal financial committee on yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. Process of the external audit: Audit by Auditor General (AG) office of Govt. of Rajasthan: - The accounts of college are audited by the audit team of AG office on periodical basis (every 3 years) Audit by Comptroller and Auditor General (CAG) office of Govt. of India: - The accounts of college are also audited by the audit team of CAG office on periodical basis (every 5 years). The service records are also audited by both AG office and CAG office teams.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes IQAC has been actively functioning in the college since 2007 with the thrust on academic and administrative excellence. The IQAC is consistently working on to magnify the quality culture in its all spheres of the college activities by channelized efforts towards promoting holistic academic excellence. The IQAC monitors the implementation of vision and mission of the college. IQACprepares perspective plan of development for the college and execute it in a strategic plan of every year. It has been trying to institutionalize number of quality assurance strategies such as digitization of academic and administration facilities, gender equality, strengthening extension activities etc. Some of the initiatives are Upkeep / Digitilisation of library facilities Up gradation of Labs Gender sensitization programmes and empowerment of women Decisions Implemented: Evaluation Reforms Student welfare activities (Community Book Bank, Books Distribution, Books from donations) Exposure and Interaction of students with visiting academicians from foreign universities Conference/ Seminar/ Webinar with Resource person from various countries Social Outreach activities

(through NSS and Student Union) Faculty competency and development programs like Training in Computers, Pedagogical tools and Smart Class Promotion of Research through Major / Minor Research Projects and publication of Research Journals Student mentoring activities planned and organized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities The approach of IQAC has always been focused on learner-centric teaching learning process and has designed the policy to assess and evaluate it from time to time. The IQAC works towards realizing the goals of quality enhancement and sustenance. Suggestions made by IQAC have been executed at the levels of developing IT Infrastructure, effective teaching, proper allocation and maintenance of funds, research and student support. Teaching -Learning and Evaluation: The curriculum is constantly reviewed, revised, and updated. Relevant and specific suggestions offered and feedback received from thestudents, teachers, and stake holders are incorporated. Besides classroom teaching and curriculum, co-curricular activities are undertaken with an aim to move beyond the realm of formal learning and foster creative and critical thinking. Structure and methodologies of operation: The feedback procedure in the college is in the form of a questionnaire separate for parents, teachers, students and alumni to render their advice on all aspects related to the development of the college. The academic calendar is prepared by the departments for weekly/monthly/ quarterly tests and seminars. The College has a regional study center of VMOU Kota. There is a good central library with reference books, besides departmental libraries which initiate the learning process.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Govt. College Rajgarh sensitizes the staff and students to gender based challenges and concerns. Prescribed curricular in several (humanities) Honours programs provide platform to engage in discussions regarding gender disparities and factors producing and propagating gender inequities in our society.The Women cell at Rajgarh College formulates the annual plan to implement gender equity in principle and practice. Women cell organizes Poster Making competition on 'Save Girl Child Educate Girl Child', Mehndi competition, Solo Song competition, Rangoli competition, Panel Discussion on gender Issues throughout the year. A lecture was also organized on 'Time Management' for girls. Legal awareness

programs are organized to raise awareness about laws on sexual abuse, sexual harassment at work place, civil and political rights of women etc. The college believes in not only heightening awareness among female students about their rights but also sensitizing towards gender issues. Institutions shows gender sensitivity in providingfacilities such as Safety and security Common room Counseling Response Safety and security CCTV cameras are installed at strategic locations for continuous surveillance of the premises and for heightening security in the college. Complaint and suggestion boxes are made available in the campus. The institution has constituted Women Cell, Women Redressal Cell, Anti Ragging Committee, Discipline Committee and Student advisory Committee to ensure safety and to protect the interest of students. Common room There is a separate common room for female students with all necessary facilities.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://hte.rajasthan.gov.in/dept/dce/raj rishi_bhartrihari_matsya_university_alwar/ govt._college_rajgarh_(alwar)/uploads/doc/ 7.1.1%20PHOTO.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management.

Liquid Waste Management.

Biomedical Waste Management.

Waste Recycling System.

Hazardous Chemicals and Radioactive Waste Management.

Response:- Rajgarh College implemented the following measures for degradable and non-degradable waste. Solid Waste Management.-

1. Solid waste is segregated as degradable and non-degradable and handed over to the concerned authorities.

2. Each block and each floor is provided with dry waste collecting bins everyday and collected, the same is transported to the concerned places.

1. E-waste management

1. The E-waste includes a wide range of electronic and electrical items such as computers, printers, keyboards etc. Electronic machines and goods are put to optimum use. The institutions take efforts to minimize e-waste by repairing the computer peripheral and electronic components.

2. E-waste generated from various departments which cannot be reused or recycled, is being disposed off centrally through certified eco-friendly vendors.

Hazardous Chemicals and Radioactive Waste Management.

1. The college generally does not generate any hazardous waste in any manner. However the college strives to generate minimal waste and tries to reduce the use of plastic whenever possible.

2. Use of pesticide and other harmful chemicals in the garden is replaced by adopting organic methods of gardeningwhenever possible.

3. In order to dispose the acid fumes, chemistry lab is equipped with exhaust fans. 4. Mild chemicals are used for cleaning and maintaining campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	*View File*

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	*View File*
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	*View File*
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the   **B. Any 3 of the above**

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly,
barrier free environment Built environment
with ramps/lifts for easy access to classrooms.
Disabled-friendly washrooms Signage
including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading**   **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,
tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other
diversities (within 200 words).

India is a country of multi- ethnic culture where people belonging

to religious, racial, cultural identities live together harmoniously. Government college Rajgarh thereby celebrates Independence Day, Republic day, Gandhi jayanti, Rashtriya ekta Divas every year with great honour and respect. The programmes organized by the college promote greater values of life, love, integrity, fraternity and patriotism in the minds of the students. The needs of poor students are fulfilled by scholarship, educational materials such as books other educational equipments etc. Hindi sahitya parishad and English & Sanskrit sahitya parishad also work to improve the communication skills of the students. For the linguistic development of the students, General English classes play a great role. In song competition the students present different state language songs of India such as Hindi Marwari, Bengali, Haryanvi, Punjabi and Sanskrit prayers. In dance competition students represent different cultural programmes based on Rajasthani ghoomar, Haryanvi, Punjabi and Bengali culture etc. Government college Rajgarh strictly follows the reservation policies laid out by the Government of India for admission of students and appointment of teaching and non teaching staff. The college also promotes several financial assistance/ scholarships provided by the Government of India, State Government to facilitate access to financial assistance among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Rajgarh College organizes activities that strengthen our Constitutional values and deepen our allegiance and responsibility toward our nation. Our Institution had arranged number of programs covering freedom of expression through which the students can get the courage to express themselves. Many of our teachers deliver lectures on the Constitutional obligations, National Unity and social harmony in the College, town and nearby villages. Democratic Values. The college enshrines the sovereign and democratic values of our nations by commemorating some important days. National Voter's Day is celebrated on 25th of January every Year. 26th January Republic Day is celebrated every year to Commemorate the adoption of the constitutions. On this day Flag is

hosted. Speech on Constitutions formation and its Importance are delivered by the faculty members and Principal of the college. The students get to know their duties towards their motherland and also the rights provided to each Individuals by our constitution. The Independence Day is celebrated annually on August 15 by hosting the national pride Tricolour Flag at our college premises. This helps to promote patriotism and National unity. The college facilitates and conducts Student Union Elections every year to ensure a democratic and safe space for students to voice their concerns. College renders national service by organizing road safety Awareness programs routinely. Students are informing about traffic rules and regulations and instill the importance of safeguarding human life. To promote a sustainable environment, Swachchh Bharat Campaigns and tree plantations drives are organized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Rajgarh College celebrates national and international commemorative days to inculcate constitutional responsibilities to instill patriotic spirit and to foster unity among fellow citizens. Independence Day and Republic Day are celebrated in the college by hoisting the Indian flag. .Hindi Diwas is celebrated on 14th September every year to celebrate the adoption of Hindi as the official language of the country. 2nd October Mahatma Gandhi Jayanti and Shastri Jayanti are celebrated in a befitting way. 31st October Ekta Diwas, birth anniversary of Sardar Patel is celebrated as National Unity Day. Indira Gandhi Jayanti is celebrated on 19th November as National Integration Day. 26th November Constitution Day is celebrated by the College. 1st December World Aids Day is observed to raise awareness of the pandemic caused by the spread of HIV Infection. 10th December World Human Rights day is celebrated every year to raise awareness about people's social, cultural, andphysical rights and to ensure the welfare of everyone. National Youth day is celebrated on 12th January to commemorate the birth of Swami Vivekanand amongst the youth. National Voters Day is celebrated on 25th January in order to encourage the students to take part in the political process. International Women's day is celebrated on 8th March, the goal is to create a gender equal world. International Yoga Day is celebrated on 21st June to mark the practice of self discipline and tradition of well being continuing for thousands of years in India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Green Initiatives in College Campus Environmental degradation is the major issue throughout the world. So College has taken intiative for plantation in campus. Students of NSS, M.Sc., Zoology and Botany participate in plantation programs by contributing their efforts in growing plants. Few perennial trees like Banyan, Neem, Shisham, Karanj are also planted in the college. Usually admissions are done during rainy season. Faculty members of different departments, NSS officers, volunteers and senior students introduce the newly admitted students of the college to this practice. They are guided and provide the required help. Students water trees at regular interval and thus contribute to environmental protection. Trees have grown up now and front area of the college, playground and botanical garden have been developed and maintained duly. The practice has motivated the otherstudents and they make small efforts on their own to save the environment. Best Practice Second This practice aims to foster the spirit of social service in our students.We aim to generate awareness amongst students towards existing social disparities in income, education, health and nutrition and to instill compassion and empathy in the minds of youth towards the needs of underprivileged sections of the society. Rajgarh College organizes programs to sensitize the people towards the needs of the day during the Corona pandemic. The NSS Volunteers regularly visit the neglected area of Rajgarh and adopted areas and interact with the occupants and discuss issues related to health, hygiene and education.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Response Rajgarh College implemented the following measures for degradable and non-degradable waste. Solid Waste Management.- 1. Solid waste is segregated as degradable and non-degradable and handed over to the concerned authorities. 2. Each block and each floor is provided with dry waste collecting bins everyday and collected, the same is transported to the concerned places. Liquid Waste Management.Water conservation has become the need of the day. Awareness among the students and staff on water conservation is created. The campus is zero water discharge campus i.e. no water is discharged outside the campus as the treated water is used for gardening. 1. E-waste management 1. The E-waste includes a wide range of electronic and electrical items such as computers, printers, keyboards etc. Electronic machines and goods are put to optimum use. The institutions take efforts to minimize e-waste by repairing the computer peripheral and electronic components. 2. E-waste generated from various departments which cannot be reused or recycled, is being disposed off centrally through certified eco-friendly vendors. Hazardous Chemicals and Radioactive Waste Management. 1. The college generally does not generate any hazardous waste in any manner. However the college strives to generate minimal waste and tries to reduce the use of plastic whenever possible. 2. Use of pesticide and other harmful chemicals in the garden is replaced by adopting organic methods of gardening whenever possible.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Raj Rishi Bharatrihari Matsya UniversityAlwar. It ensures effective curriculum delivery as the most vital aspect of its curricular prescribed by the University through its Board of Studies and facilitates the development ofhigher-order cognitive skills such as critical analysis, problem solving, evaluation and synthesis through systematic and strategic transparent mechanism. The institution ensures effective curriculum delivery through a well-planned and documented process through multiple measures and facilities as mentioned below:- The college constitutes 'The Time-table Committee', which prepares class-wise and teacher wise time-tables. They are displayed on the General Notice Board as well as the Departmental Notice Boards, and also uploaded on the college website.The faculty contributes to the framing of curricular as members of 'Board of Studies' and Academic council.The college encourages the faculty to participate in Faculty Development Programmes, Induction Courses, Short-term Courses and Seminars to update their knowledge. The faculty uses unique teaching methods such as using charts, maps, models, LCD projectors, transparency slides and specimens along with traditional chalk-and-board teaching for effective delivery of the course.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The mission of the college is to impart quality education for the students and focus on their career progression. To fulfil this aim, the student's academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, periodical classes, unit tests, project work, etc.

As per the Chemistry, Geography, Hindi, political Science and History curricular, it is mandatory for Post-Graduate students to participate in the departmental seminars and students are evaluated on the basis of their presentations and marks are included in their practical exams. In all science courses and some social science courses, Practical/ experimental work is the partof regular syllabus. The review of internal assessment is taken by the principal regularly. For the implementation of Annual Assessment Process, Examination Committee is formed at the college-level. The examination committee sends the information to the university about the students who are appearing for the examination. After receiving enrolled list of the students by the university, the college prepares seating arrangement chart, list of invigilators, etc. The record of internal assessment is maintained at college level. To evaluate the students, the college follows the time-table prepared by the university to conduct practical work and exams, and the students are promoted on basis of the result.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human

Values, Environment and Sustainability into the Curriculum

The college conducts workshops and trainings to inculcate moral and ethical values in the students. Guest lectures by experts, spiritual gurus, luminaries like Brahmakumaries, etc are initiatives towards inculcating social, moral and ethical valuesin the students.The compulsory paper of Elementary Computer Applications at the UG Part I level is one of the most significant initiatives that addresses and integrates professional ethics in the curriculum. It has been designed to upgrade and update the learners with basic computer knowledge and equip them with the best employability skills. Other efforts to impart professional ethics include mediums such as course content, seminars, workshops, field trips, surveys, co-curriculum activities, sports, etc.The compulsory course "Environment Studies" related to ecosystem, its balance and sustainability is an integral part of the curriculum of the first year. University prescribed this course for creating awareness and developing importance of environment among students. Awareness about environment is necessary for the protection of the environment and survival of human life. The basic aim of this subject is to make the students aware about the importance of ecosystems to human life. The college organizes an extensive ongoing tree plantation programme in collaboration with NSS. Seminars and workshops on environment and ecology, and environmental awareness programs are organized to aware students about efficient use of natural resources. The college also celebrates Earth Day, Environment Day and Ozone Day. The college has an integrated rain harvesting system in the college campus.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

546

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	<u>View File</u>

1.4.2 - Feedback process of the Institution may be classified as follows	

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1992

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1893

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In Every initiation there are some slow and advance learners and Government College Rajgarh (Alwar) is no exception. The Concerned facility identifies the slow and advance learners introspective subjects. The facility does this, based on the

performance of the students in internal examinations and year end examinations. The students are also identified on the basis of their active participation, involvement and performance in the classroom/practical hall dynamics. Accordingly, subject wise, paper wise, practical wise strategies are adopted which include: Specific strategies for the advance learners. 1. Advance learners are constantly motivated to achieve meritorious positions in the University and develop ambitions for higher level of life. 2. The college provides book bank facility and readong roomto advance learners to work ahead of the rest. 3. Motivating the students to make full use of library. 4. The participation in quiz Debate, Problem solving and decision making exercises are being encouraged among the advance learners. 5. Advance learners are encouraged to prepare quality notes, which are further enriched by the concerned subject teachers. 6. The teachers take extra classes and care for advance learners. 7. Student seminars (for P.G. classes) are conducted for maximum participation of students through paper presentation. Specific strategies for slow learners: 1. Tutorials are given, discussions and interactions are done and remedial classes are provided. 2. Personal, Academic and social counselling is done on regular basis. 3. Concept clarification and problem solving exercises. 4. Bilingual explanations and discussions. 5. Steps to enhance their communication skills, are of reading.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5018	45

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The learning process in Government college Rajgarh (Alwar) is student centered, so as to enhance their hard as well as soft skills. Curricular aspects and based on University syllabus, but delivery mode is governed through student feedback so as to give them maximum benefit. Participation in teaching learning activities like presented in student seminars, collection of information form resource books as well as internet, active participation in various soft skills development workshops, participate in team work like sports activities as well as NSS etc. are encouraged by the facility. The students in the departments like Humanities, Commerce and all Science departments undertake project, field work and survey, where self learning by students is core activity. Such activities contribute to the self Management, self discipline, develop decision making in the student and provides reasonable platform to the student to become self confident and self-reliant.Exhibitions, posters competitions are organised for the students which give them a platform for the projection of their creativity.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of modern multimedia teaching aids like LCD, OHP and computer systems are employed by various faculty members for better trams action of syllabi and enhancement of learning process. The students are encouraged to use internet and computer software packages for meaning fail analysis of the experimental data collected acquired by them. Some departments have been provided computers with UPS back up. Remedial coaching classes are conducted. Coaching classes for preparation of competitive courses are conducted by the college. Students presenting seminars are also given all the facility like use of lap tops, OHP etc for their presentation.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

45

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Before the commencement of teaching in every academic session, Head of the departments convene a meeting with the respective faculty members in which the teaching plan is discussed for the year ahead. Generally the syllabus to be covered is divided into units so as to facilitate smooth delivery as well as infernal assessment of the learning process. The decision is then conveyed to the principal so that he can keep a track of teaching learning process. Question papers and practical examination patterns and scheme of making are explained to the students in the beginning of the academic years. Students are continuously evaluated in the class room itself by the concerned faculty. In every session at least two term tests are conducted by the college examination cell based on common topics for each faculty. The date schedule of these tests is announced to the students fifteen days in advance before the start of the tests. Results of these tests are communicated to the students in the class rooms. Suggestions about expected

answers to the questions are also discussed in the class. The main evaluating bodies for all the courses run by the college are its affiliating universities. Which are responsible for conducting session end examinations every year. The final assessment of the students progress thus is done by the affiliating university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There is any grievance regarding question paper, the students have to submit their written complaint to the controller of examinations through Principal of the college within seven days of the paper. The matter is then finally discussed in the meeting of the grievance committee of the university and action is taken by them. The student has the right for (i) re-totalling, (ii) re evaluation. He has to apply for re-totalling or revaluation with in a month from the date of declaration of their result. The University then does the needful and the changed result is seat to the college as well as the student concerned.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

B.A./MA. Programme outcome

1. The combination of history, economics and sociology will provide a holistic understanding of historical events, economic activities and sociological concepts. It will be useful in the areas of higher learning and research.

2. Students of political science understand the nature and

development of national and international politics, Analysis of the Indian constitutional provisions, major legislations and reforms.

3. Student of English literature exhibit familiarity with major literary texts, genres, periods, and critical approaches to literature around the world. Students develop a functional proficiency in all aspects of the English language

B.Com. Programme outcome

After the completion of this course i.e. B.Com. the following outcomes are expected. Theoretical and practical exposure in the commerce sector which includes Accounts, Commerce, Marketing, Management, Economics, environment etc. The capacity of decision making at personal and professional building. Excellent communication skills and building confidence to face the challenges of the corporate world.

B.SC./M.SC.s Programme outcome

Mathematics, Physics, Computer Science, Botany, Chemistry & Zoology. Students must understand the basic concepts fundamental principles and scientific theories related to various scientific Phenomena and their relevance in day to day life. Students should require the skills in handling scientific instruments & skills of observation and drawing logical inference from scientific experiments. Apply ethical principles and commit to professional ethics and responsibilities and norms in research and the functional areas.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Question papers and practical examinations patterns and scheme of making are explained to the students in the beginning of the academic year. Students are continuously evaluated in the class room itself by the concerned faculty. In every year two term tests are conducted by the college examination cell based on common topics for each faculty. The date schedule of these tests is announced to the students fifteen days in advance before the start of the tests. Results of these tests are communicated to the students in the class rooms. The main evaluating bodies for all the courses run by the college are its affiliating universities which are responsible for conducting term end examinations every year. The final evaluation of the programme outcomes thus is done by the affiliating universities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1580

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

Nil

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`NIL`

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

`10`

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`0`

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has created a vibrant ecosystem for innovations, creation and transfer of knowledge. Infrastructure for innovation consists of the library, space for research and academic discussions. The college has Research Centers in Humanities and science dedicated to formal research and also to provide support to application and innovation. These centres conduct many events to disseminate knowledge on basic and advanced research methodology

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

31

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution believes in the holistic development of students and sincerely works to cultivate their academic, social, moral and cultural development, also focusing on their physical fitness. Extension activities were carried out through the 4 NSS units. NSS units of the Government college Rajgarh organized program on plantation,, Swachh Bharat Abhiyan, Road safety and Blood donation camp. The NSS Units organized tree plantation program they plant 250 plants in college campus. No Mask No entry "Jan Jagran Pakhwada" program was also organized by the four units of NSS. Under which the volunteers distributed masks in public places and made people aware of corona.

Van Mahotsav was celebrated to protect forest. Wild life day was observed. Awareness program of Single used plastic was organized. Essay competition on Constitution was organized on Ambedkar Jayanti.

Sadhbhawna week was also organized to maintain Harmony and Peace in society. One day Cleanliness camp was organized in college campus. Workshop related to Voter awareness and helpline app was organized. Seven days camp was organized in adopted village situated in rural area to promote cleanliness. Besides, many workshop program on Girl education ,Corona awareness, mask distribution and personality development and self defense for girl were organized. Subhash Chand Jayanti and Oath ceremony for Voting right, Multimedia awareness exhibition, talk on traffic rules, Nukkad natak on ''NASHA MUKTI'' were organized.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

44

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	[View File](#)
Any additional information	[View File](#)
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is not an autonomous body so it does not have any independent policy framework for the development of the college. The functioning of the institution is governed by the policies laid down by the State Government but of course the Institution ensures adequate availability and optimum utilization of physical infrastructure. The journey to Rajgarh College started fifty five years back in 1967. After so many years of its coming into existence, the college is now equipped with well-maintained classrooms, laboratories, smart classroom, library, reading room, seminar hall, research lab, ICT lab and computing equipment to adopt the modern education system. The college also has a sports store where all the sports equipmentis kept under the supervision of a sports officer. At the main entrance of the college, there is a notice board where all necessary information is displayed to the students. The College has a well furnished and resourceful library with more than 45 Thousand books. There is a separate girl's hostel in which 42 beds are available for girls. The college has a generator for combat power cut situations. For the benefit of science students there are Zoology, Physics, Chemistry and Botany laboratories which fulfill the needs of the students. To get on with many departments they have computer facilities along with internet connections.There are eight departments and 30 spacious classrooms with proper infrastructure in the college. The E-podium system was established in 2022-23 in the seminar hall. All departments and classrooms have proper light and ventilation.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities:

The college firmly believes in co-curricular activities so that the students may develop themselves in all spheres keeping pace with the modern education system. And so, there are Literary activities under several subject committees and Magazine committees in this institution to look after the various cultural activities to be performed such as Teachers Day, Organizing Quiz Debate Competition, National and International commemorating events in the college, Solo dance, Solo song competition, poem citing are organized in this college. There is an open Stage and an Auditorium for it.

Sports:

The college administration lays emphasis on sports. There is an open ground utilized by the students for practicing various sports. The students of this college have also participated in inter college, state, national level sports competitions and have won prizes. Yoga day is celebrated on 21st June every year with great enthusiasm.

The College has a separate department for Sports with well qualified faculty. College has sufficient infrastructure for outdoor as well as indoor games. The details of the available infrastructure and facilities to encourage the students and to promote the various sports in the college can be summarized in the following manner.

S.NO

Facilities

Remarks

1

Sports: Outdoor

6 Acre Ground for Cricket, Kabaddi, Wrestling, Kho-Kho, Athletics, Basketball

2

Sports: Indoor

TT Room, Badminton Court, chess , carrom etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.88 LAKHS

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is composed of an area of about 2000 sq. meters. On average 9,000 books per year are issued and returned to the Library. The library is the prime learning resource of the college and is partially automated through an integrated library Management System known as Lib soft which updates automatically. The Library Management Software consists of Modules such as Masters, Book Management, Barcode Facility, Book Accession, Membership, Circulation, OPAC, Catalogues, and Administration. The library is a knowledge source of college and provides adequate services to its users. There is a software entitled "lib soft" for library management in the library. Barcode integration, SMS/bulk SMS integration and Email integration with Google included in this software which is very beneficial for the students. This system is necessary for further information. Students can easily avail the opportunity of getting books. The system is automatically updated. Book's record also can easily be up to date by automation. The library contains more than 45,000 books which fulfills the need of researchers, teachers, students and other staff members.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-	**A. Any 4 or more of the above**

resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.25

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Government College Rajgarh (Alwar) is armed with adequate ICT infrastructure to facilitate teaching – Learning activities for its stakeholders. All departments, offices and Library are

connected with the internet and Wi-Fi facility. To reach the children, the campus should be digitally well equipped for effective classroom delivery focused on information sharing and knowledge transmission. The college added about 20 PCs and 09 Laptops. Three fiber ultra connections of 300 MBPS from BSNL have been installed which serve the requirements of the office and smart classroom. A Digital teaching device has been installed with an LCD projector.

LMS:

The E-Contents repository has been established as the Rajiv Gandhi e-content Bank and RAJLMS. Various online live YouTube video links of Skill Development Courses are available on are college WebPages. It is a partial LMS which is freely available for the students.

MIS:

The online admission process for UG and PG Students is implemented by CCE Rajasthan. The accounts and Finance section prepare the monthly salary bills of all employees through the Pay Manager Portal. Valuable information for students is uploaded on the website giving information related to subject combination, academic calendar, admission policy and code of ethics. Examination duties are assigned by software developed by the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

29

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in	A. ? 50MBPS

the Institution

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

43.68 lakhs

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Proper maintenance and utilization of physical, academic and support facilities are augmented and maintained through various committees like Development Committee, Purchase Committee and Library Committee etc. formed every year in the College.

Physical facilities:

A complete administrative structure namely principal, In charge of all departments, Ministerial staff, and Fourth class, take care of all physical infrastructure.

Academic:

At the administrative level, a senior staff is assigned complete responsibility to monitor the academic activities of the college. A well defined time - table is prepared at college level.

Library:

Library is a safe place where learners can acquire vast Knowledge. The library has an Advisory Committee which meets at regular intervals.

Sports complex:

A sports committee has been constituted for the regulation of sports activities and facilities. Laboratory:

The college has science departments with laboratory facilities and the laboratory facilities are made accessible to all the students of the concerned departments. Every science department has laboratory attendants for proper maintenance of the laboratories.

Information and Communication Technology:

A Committee for ICT has been constituted which takes care of computers and internet facilities in the College. The students can access them in the computer laboratory at the time of Computer practical Classes.

Classrooms:

The Institution provides classrooms which are spacious for the students. College development committee ensures the availability and maintenance of classrooms in the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3496

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

61

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

61

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

170

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

27

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There is effective representation and continuous engagement of students in different college activities and they are active

and vocal participants in the college affairs. They work in tandem with teachers and other college functionaries in managing different administrative, academic, co-curricular and extra- curricular activities held round the year in the college.

The designated cells namely, Women Cell, NSS, Ranger/rovers, IQAC anddepartmental associations choose students' representatives in the beginning of session to provide them a leadership role in managing the activities of these cells and to mobilize students for active participation in these activities. The Student Executive for these cells has been selected by providing a fair chance to every interestedstudent. On the basis of the performance in the given task and active interest in cell activities, the students' representatives are selected from the wide array of students belonging to varied socio-cultural background. They are actively involved in planning, arrangement, conduct and reporting of events organized by these cells.

The volunteers of NSS and rangers/Rovers are main stay of organizing different events and functions by providing logistic support and by maintaining discipline.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

46

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association, which is actively involved in providing constructive support to college administration. The Alumni Meet has become an annual feature and the association is providing financial support to the needy students.

The Alumni Association of the college was registered on 25th June, 1990 and its registration no is 274. It is working through an executive committee duly decided in its meeting. The committee spearheads different activities of the association in close association with the college administration.The college began its activity in 1967and its many students are very well placed in reputed positions.

Many such students are closely associated with the Alumni Association and they take active interest in the activities of the association. The meeting of the alumni has been a regular process for last many years and the association has been closely attached to college functioning. There are concentrated efforts on the part of college staff and administration to mobilize maximum number of old students and motivate them to become participative in the association. This results in great success and a number of old students added to the association and showed their keen interest in contributing to improve college facilities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College Emblem Contains hitopdesh dictum "VidyadadatiVinyam" as motto of college. Accordingly the prime emphasis is on value laden quality education and learning without any laxity. Vision of the college is to educate young men and woman not only to make them employable human resources but also learned citizens with moral commitment, and noble characters through continuous introspection. 1. The Govt College Rajagrh, Alwar was set up with a mission to impart such knowledge as may be necessary for the all around development of the students there by making them capable of being better employable and deserving candidate for the highly competitive job markets.2. The college being a govt. institution aim at reaching out to the learner privileged an lesser motivated section of society to pursue higher education and thereby converting the unaware into awakened, educated and capable human resources and citizen. 3. The college visualizes at facilitating young adult learners with opportunity to become value sensitive under intellectual environment, thereby sensitizing learners towards inclusive social concerns, human rights, gender and environmental issues. The vision and the mission of the institution echo the sprit of the objectives of the national polices of higher education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Government College Rajgarh is a leading college in the Alwar it has a large volume of students well qualified faculty and potential resources and facilities in terms of infrastructure and paraphernalia .It is an institution that belongs to Rajasthan state government accordingly the board administrative policies are framed by the State Government of Rajasthan. Since our institutions accreditation by the NAACin 2006 the IQAC cell has been formed in the college in pursuance of neck guidelines this cell place special attention towards making sustainable suggestions implementation of accepted suggestions and maintaining of development programmers adopted by the collegefor improvement in academics ,infrastructure and grooming of the students through co and extra-curricular activities.for better functioning in academic and support fields administrative committees are formed from time to time by principal. These communities are often constituted of the members having a special qualification and interest in matters related to the purpose of different committee. The principal provides academic leadership and the association with the various facilities evolves strategies for academic growth. The institution is affiliated to the Raj Rishi bhartrihari matsya University Alwar and accordinglyit follows academic calendar and curriculum as laid down by the University. Presently there are two faculties in Arts and one faculty in science from our college as a member of BOS in different subjects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Administration: •

The college authorities can implement full supervision of all service units in the office through the ERP software. •

The Administration communicates with Governing Body members as well as the teaching and non-teaching staff through email.

• All important administrative information, including notices is regularly published on the website.

• Fully automated, wireless office with 24x7 internet facility

• To achieve the target of Paperless IQAC, committee members of it started using Google facilities like Google sheet: For data collection from Various Departments ,Google Docs: To prepare notices and activity reports. Google Forms: To prepare Feedback forms and get onlinefeedbacks of Students, Parents.

• The college campus is equipped with CCTV Cameras installed at various places of need.

• ICT has been introduced in the Administrative work. ? Finance and Accounts:

• The accounts of the institution are maintained through the Tally software and ERP

• Financial matters are also dealt with Pay U Money for transaction purposes. ? Student Admission and Support:

• Student Admission is carried out through the Students Module of ERP.

• Customer Relationship Management (CRM) is also used for admission

• The college website act as a mirror of the college information. Admission and online transaction interfaces are provided on website. College is having a full time web developer and team members.

• Alumni portal is provided on website for the information of pass out students

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administration:

• The college authorities can implement full supervision of all service units in the office through the ERP software.

• The Administration communicates with Governing Body members as well as the teaching and non-teaching staff through email.

• All important administrative information including notices is regularly published on the website.

• Biometric attendance for all staff members • Fully automated, wireless office with 24x7 internet facility

• To achieve the target of Paperless IQAC, committee members of it started using Google facilities like Google sheet: For data collection from Various Departments ? Google Docs: To prepare notices and activity reports. ? Google Forms: To prepare Feedback forms and get online feedbacks of Students, Parents.

• The college campus is equipped with CCTV Cameras installed at various places of need.

• ICT has been introduced in the Administrative work.

• WhatsApp Group helps to provide the brief notices of any event to be happened on college.

• WhatsApp Groups are also used for awareness and of smooth functioning of the same. ? Finance and Accounts:

• The accounts of the institution are maintained through the Tally software and ERP

- **Financial matters are also dealt with Pay U Money for transaction purposes.**

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user inter faces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and non- teaching staff members are monitored and updated in the college records. Performance appraisal system is implemented as per the guidelines from UGC and the state government. Each member of the staff fills up the annual self appraisal and files in the Institute. All the students from each and every class and section are expected to do so far all the teachers concerned with their classes. The identities of students are not disclosed. The feedback form has a well defined as set of questions that helps the students to evaluate the teaching capacity based on lecture understanding and define how far the teacher has succeeded in reaching out the students. These details are accessible to staff so as to help them just their performance. The Principal understand the students

reflections and shares its collectively and individually across the staff. If there are any issues of concern the faculty member is facilitated to any issue to overcome the lacunaewithout lowering self extreme. Wherever required counseling is provides to the member of teaching and non-teaching staff in order to help them to improve the professional capabilities . The head of the institution also uses evaluation in informal way to improve the services of the office staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

25

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Principal, Heads of the departments, teaching and non teaching faculty along with student union members, class student representatives together concentrate on fostering

theprogress of institution by sharing the responsibilities and participate growth of institution and to act according to the aims and objectives of the Institution.

1. Principal Level Principal is head and chairperson of the IQAC. The Principal in consultation with the Teachers of different committees for planning andimplementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teachers of the college.

2. Faculty level Faculty members are given representation in various committees/cells nominated by the principal in the IQAC and other committees. Every year, the composition ofdifferent committees is changed to ensure a uniform exposure of duties for academic andprofessional development of faculty members.

3. Non-Teaching Staff Level:- Non-teaching staffs also represents in the governing body and the IQAC. Suggestion of nonteachingstaff are considered while framing policies or taking important decisions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words The effective and efficient use of available financial resources ofthe college is ensured through a proper system adopted by the college (General Finance & Account Rules (GF & AR) of the State of Rajasthan). Government of Rajasthan appoints a permanent Assistant Accounts Officer for routine accounting work. Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the

recommendations made by the heads of all the departments, to the management. Process of the internal audit: All vouchers are audited by an internal financial committee on yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. Process of the external audit: Audit by Auditor General (AG) office of Govt. of Rajasthan: - The accounts of college are audited by the audit team of AG office on periodical basis (every 3 years) Audit by Comptroller and Auditor General (CAG) office of Govt. of India: - The accounts of college are also audited by the audit team of CAG office on periodical basis (every 5 years). The service records are also audited by both AG office and CAG office teams.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources The effective and efficient use of available financial resources of the college is ensured through a proper system adopted by the college (General Finance & Account Rules (GF & AR) of the State of Rajasthan).

Government of Rajasthan appoints a permanent Assistant Accounts Officer for routine accounting work. Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management. Process of the internal audit: All vouchers are audited by an internal financial committee on yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. Process of the external audit: Audit by Auditor General (AG) office of Govt. of Rajasthan: - The accounts of college are audited by the audit team of AG office on periodical basis (every 3 years) Audit by Comptroller and Auditor General (CAG) office of Govt. of India: - The accounts of college are also audited by the audit team of CAG office on periodical basis (every 5 years). The service records are also audited by both AG office and CAG office teams.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes IQAC has been actively functioning in the college since 2007 with the thrust on academic and administrative excellence. The IQAC is consistently working on to magnify the quality culture in its all spheres of the college activities by channelized efforts towards promoting holistic academic excellence. The IQAC monitors the implementation of vision and mission of the college. IQACprepares perspective plan of development for the college and execute it in a strategic plan of every year. It has been trying to institutionalize number of quality assurance strategies such as digitization of academic and administration facilities, gender equality, strengthening extension activities etc. Some of the initiatives are Upkeep / Digitilisation of library facilities Up gradation of Labs Gender sensitization programmes and empowerment of women Decisions Implemented: Evaluation Reforms Student welfare activities (Community Book

Bank, Books Distribution, Books from donations) Exposure and
Interaction of students with visiting academicians from foreign
universities Conference/ Seminar/ Webinar with Resource person
from various countries Social Outreach activities (through NSS
and Student Union) Faculty competency and development programs
like Training in Computers, Pedagogical tools and Smart Class
Promotion of Research through Major / Minor Research Projects
and publication of Research Journals Student mentoring
activities planned and organized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process,
structures & methodologies of operations and learning outcomes
at periodic intervals through IQAC set up as per norms and
recorded the incremental improvement in various activities The
approach of IQAC has always been focused on learner-centric
teaching learning process and has designed the policy to assess
and evaluate it from time to time. The IQAC works towards
realizing the goals of quality enhancement and sustenance.
Suggestions made by IQAC have been executed at the levels of
developing IT Infrastructure, effective teaching, proper
allocation and maintenance of funds, research and student
support. Teaching -Learning and Evaluation: The curriculum is
constantly reviewed, revised, and updated. Relevant and
specific suggestions offered and feedback received from
thestudents, teachers, and stake holders are incorporated.
Besides classroom teaching and curriculum, co-curricular
activities are undertaken with an aim to move beyond the realm
of formal learning and foster creative and critical thinking.
Structure and methodologies of operation: The feedback
procedure in the college is in the form of a questionnaire
separate for parents, teachers, students and alumni to render
their advice on all aspects related to the development of the
college. The academic calendar is prepared by the departments
for weekly/monthly/ quarterly tests and seminars. The College
has a regional study center of VMOU Kota. There is a good

central library with reference books, besides departmental libraries which initiate the learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Govt. College Rajgarh sensitizes the staff and students to gender based challenges and concerns. Prescribed curricular in several (humanities) Honours programs provide platform to engage in discussions regarding gender disparities and factors producing and propagating gender inequities in our society.The Women cell at Rajgarh College formulates the annual plan to

implement gender equity in principle and practice. Women cell organizes Poster Making competition on 'Save Girl Child Educate Girl Child', Mehndi competition, Solo Song competition, Rangoli competition, Panel Discussion on gender Issues throughout the year. A lecture was also organized on 'Time Management' for girls. Legal awareness programs are organized to raise awareness about laws on sexual abuse, sexual harassment at work place, civil and political rights of women etc. The college believes in not only heightening awareness among female students about their rights but also sensitizing towards gender issues. Institutions shows gender sensitivity in providingfacilities such as Safety and security Common room Counseling Response Safety and security CCTV cameras are installed at strategic locations for continuous surveillance of the premises and for heightening security in the college. Complaint and suggestion boxes are made available in the campus. The institution has constituted Women Cell, Women Redressal Cell, Anti Ragging Committee, Discipline Committee and Student advisory Committee to ensure safety and to protect the interest of students. Common room There is a separate common room for female students with all necessary facilities.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://hte.rajasthan.gov.in/dept/dce/raj_rishi_bhartrihari_matsya_university_alwar/govt._college_rajgarh_(alwar)/uploads/doc/7.1.1%20PHOTO.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management.

Liquid Waste Management.

Biomedical Waste Management.

Waste Recycling System.

Hazardous Chemicals and Radioactive Waste Management.

Response:- Rajgarh College implemented the following measures for degradable and non-degradable waste. Solid Waste Management.-

1. Solid waste is segregated as degradable and non-degradable and handed over to the concerned authorities.

2. Each block and each floor is provided with dry waste collecting bins everyday and collected, the same is transported to the concerned places.

1. E-waste management

1. The E-waste includes a wide range of electronic and electrical items such as computers, printers, keyboards etc. Electronic machines and goods are put to optimum use. The institutions take efforts to minimize e-waste by repairing the computer peripheral and electronic components.

2. E-waste generated from various departments which cannot be reused or recycled, is being disposed off centrally through certified eco-friendly vendors.

Hazardous Chemicals and Radioactive Waste Management.

1. The college generally does not generate any hazardous waste in any manner. However the college strives to generate minimal waste and tries to reduce the use of plastic whenever possible.

2. Use of pesticide and other harmful chemicals in the garden is replaced by adopting organic methods of gardeningwhenever

possible.

3. In order to dispose the acid fumes, chemistry lab is equipped with exhaust fans. 4. Mild chemicals are used for cleaning and maintaining campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

India is a country of multi- ethnic culture where people belonging to religious, racial, cultural identities live together harmoniously. Government college Rajgarh thereby celebrates Independence Day, Republic day, Gandhi jayanti, Rashtriya ekta Divas every year with great honour and respect. The programmes organized by the college promote greater values of life, love, integrity, fraternity and patriotism in the minds of the students. The needs of poor students are fulfilled by scholarship, educational materials such as books other educational equipments etc. Hindi sahitya parishad and English & Sanskrit sahitya parishad also work to improve the communication skills of the students. For the linguistic development of the students, General English classes play a great role. In song competition the students present different state language songs of India such as Hindi Marwari, Bengali, Haryanvi, Punjabi and Sanskrit prayers. In dance competition students represent different cultural programmes based on Rajasthani ghoomar, Haryanvi, Punjabi and Bengali culture etc. Government college Rajgarh strictly follows the reservation policies laid out by the Government of India for admission of students and appointment of teaching and non teaching staff. The college also promotes several financial assistance/ scholarships provided by the Government of India, State Government to facilitate access to financial assistance among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Rajgarh College organizes activities that strengthen our Constitutional values and deepen our allegiance and responsibility toward our nation. Our Institution had arranged number of programs covering freedom of expression through which the students can get the courage to express themselves. Many of our teachers deliver lectures on the Constitutional obligations, National Unity and social harmony in the College, town and nearby villages. Democratic Values. The college enshrines the sovereign and democratic values of our nations by commemorating some important days. National Voter's Day is celebrated on 25th of January every Year. 26th January Republic Day is celebrated every year to Commemorate the adoption of the constitutions. On this day Flag is hosted. Speech on Constitutions formation and its Importance are delivered by the faculty members and Principal of the college. The students get to know their duties towards their motherland and also the rights provided to each Individuals by our constitution. The Independence Day is celebrated annually on August 15 by hosting the national pride Tricolour Flag at our college premises. This helps to promote patriotism and National unity. The college facilitates and conducts Student Union Elections every year to ensure a democratic and safe space for students to voice their concerns. College renders national service by organizing road safety Awareness programs routinely. Students are informing about traffic rules and regulations and instill the importance of safeguarding human life. To promote a sustainable environment, Swachchh Bharat Campaigns and tree plantations drives are organized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Rajgarh College celebrates national and international commemorative days to inculcate constitutional responsibilities to instill patriotic spirit and to foster unity among fellow citizens. Independence Day and Republic Day are celebrated in the college by hoisting the Indian flag. .Hindi Diwas is celebrated on 14th September every year to celebrate the adoption of Hindi as the official language of the country. 2nd October Mahatma Gandhi Jayanti and Shastri Jayanti are

celebrated in a befitting way. 31st October Ekta Diwas, birth anniversary of Sardar Patel is celebrated as National Unity Day. Indira Gandhi Jayanti is celebrated on 19th November as National Integration Day. 26th November Constitution Day is celebrated by the College. 1st December World Aids Day is observed to raise awareness of the pandemic caused by the spread of HIV Infection. 10th December World Human Rights day is celebrated every year to raise awareness about people's social, cultural, andphysical rights and to ensure the welfare of everyone. National Youth day is celebrated on 12th January to commemorate the birth of Swami Vivekanand amongst the youth. National Voters Day is celebrated on 25th January in order to encourage the students to take part in the political process. International Women's day is celebrated on 8th March, the goal is to create a gender equal world. International Yoga Day is celebrated on 21st June to mark the practice of self discipline and tradition of well being continuing for thousands of years in India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Green Initiatives in College Campus Environmental degradation is the major issue throughout the world. So College has taken intiative for plantation in campus. Students of NSS, M.Sc., Zoology and Botany participate in plantation programs by contributing their efforts in growing plants. Few perennial trees like Banyan, Neem, Shisham, Karanj are also planted in the college. Usually admissions are done during rainy season. Faculty members of different departments, NSS officers, volunteers and senior students introduce the newly admitted students of the college to this practice. They are guided and provide the required help. Students water trees at regular interval and thus contribute to environmental protection. Trees

have grown up now and front area of the college, playground and botanical garden have been developed and maintained duly. The practice has motivated the otherstudents and they make small efforts on their own to save the environment. Best Practice Second This practice aims to foster the spirit of social service in our students.We aim to generate awareness amongst students towards existing social disparities in income, education, health and nutrition and to instill compassion and empathy in the minds of youth towards the needs of underprivileged sections of the society. Rajgarh College organizes programs to sensitize the people towards the needs of the day during the Corona pandemic. The NSS Volunteers regularly visit the neglected area of Rajgarh and adopted areas and interact with the occupants and discuss issues related to health, hygiene and education.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Response Rajgarh College implemented the following measures for degradable and non-degradable waste. Solid Waste Management.- 1. Solid waste is segregated as degradable and non-degradable and handed over to the concerned authorities. 2. Each block and each floor is provided with dry waste collecting bins everyday and collected, the same is transported to the concerned places. Liquid Waste Management.Water conservation has become the need of the day. Awareness among the students and staff on water conservation is created. The campus is zero water discharge campus i.e. no water is discharged outside the campus as the treated water is used for gardening. 1. E-waste management 1. The E-waste includes a wide range of electronic and electrical items such as computers, printers, keyboards etc. Electronic machines and goods are put to optimum use. The institutions take efforts to minimize e-waste by repairing the computer peripheral and electronic components. 2. E-waste generated from various departments which cannot be reused or recycled, is being disposed off centrally through certified eco-friendly

vendors. Hazardous Chemicals and Radioactive Waste Management.
1. The college generally does not generate any hazardous waste
in any manner. However the college strives to generate minimal
waste and tries to reduce the use of plastic whenever possible.
2. Use of pesticide and other harmful chemicals in the garden
is replaced by adopting organic methods of gardening whenever
possible.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of Action For the next Year Government College Rajgarh has
identified the following plans of action for the next academic
year – To create an atmosphere for holistic development of
students, faculty members and support staff. To ensure physical
and intellectual development as well as to promote sports
activity. To facilitate continuous up gradation of knowledge
and use of technology by both the students and teachers. To
create awareness and initiate measures for protecting and
promoting environment. To identify talent among students for
various supports and cultural activities. To fulfill its social
obligations in terms of formal and informal education,
dissemination of knowledge, organizing programs and activities
for the benefits of the community and other stakeholders.
Evaluation on Teaching and Learning with the assistance of the
student's feedback. Renovation of laboratories, up grading of
computers and audio video system. Ensuring Wi-Fi connectivity
in class rooms to facilitate learning experiments.